



Board of Directors Meeting – Minutes

Date: Monday Sep 25, 2023

Time: 6:30 PM – 7:20 PM

Location: Zoom Invite

1. Board of Directors Roll Call

Present

Bob Carlson (V. Chair/Home)

Natalie Forrest (Parkside)

John Vukasin (Chair/Tribune)

Charles Dalmon (Grandview)

Linda Schmid (Parkside)

Margaret Warhurst (Home)

Absent

None

2. OHHA Member and Guest Introductions and Comments

a. Members and Guests – Robert Stevens, Parkside

3. General Announcements

a. None

4. Replacement Board Members

Have openings for 1 board Member

a. If anyone is interested in joining the Board, please contact a board member or OHHAHayward@gmail.com (Note new email)

Meeting Minutes and Treasurer's Report

5. Approval of minutes for Board Meeting held Aug 28, 2023, by consent.

6. Treasurer's Report (John)

a. General Account Balance - ~~\$4,819.20~~ \$5,019.20 (Check - ~~\$1,769.20~~ \$1,069.20; Save - \$50.00; 11 Month Cert - \$3,000.00 at 4.75%)

b. Received 6 additional dues, 2 mailed, 1 drop off, and 3 Zelle! Thank you all who have paid their dues!!!

c. Patelco is revamping business accounts – John to provide needed information

d. With revised business account, will lose Zelle. John to research opening an account in his and Carlson's names to deposit Zelle?

e. 2023 Membership Dues – 14 20 of 322 (4.3% 6.2%) OHHA Parcels paid dues

f. Membership Due History: 2022-21/6.5%; 2021-24/7.4%; 2020-43/13.4%; 2019-34/10.6%; 2018-26/8.1%; 2017-45/14.0%; 2016-33/10.2%; 2015-37/11.5%; 2014-33/10.2%; 2013-16/5.0%; 2012-34/10.5%

g. Payment of Dues – Zelle (OHHAHayward@gmail.com) or drop off in mailbox – 2894 Tribune Ave

Current Business

7. Streets! (Bob/Yama Farouqi (CoH Paving Project Manager))

a. Cotati/Tribune Traffic Calming/Wrong way

1. Speed, One Way, Stop Sign Traffic Enforcement

- Bob to work with Hayward Police Department, Acting Chief Mathews, to provide enforcement; Realistically, will be difficult to assign human resources

- Bob to reach out to Acting Chief Matthews - After Paving

2. Tribune/Hilcrest Chain Fence - Due to ongoing damage to street surface, dumping, and speeding/not stopping, complete Chain Fencing at Hillcrest and Tribune after paving

3. Convert Cotati to One Way

- Safety concern meeting unexpected vehicles coming down Cotati

- John to contact Jade Kim from CoH Traffic Division – After Paving

4. Berm Work on Tribune – To be included with paving



5. Repairs on Tribune – Working with Yama to determine fix
- b. Grandview/Campus View/New Dobbel (2022)
 1. Paving
 - Adjust drainage at Campus View and New Dobbel to reduce pooling of water during 2023 Paving Work; [pave low spot to drain water to the curb across the street](#)
 - Hill sliding on New Dobbel - Yama to coordinate with Streets Department to determine what fix will be implemented and incorporate addition drainage where possible
 - Met with CoH Maintenance on Wed Jun 07 to discuss
 - [CoH continuing to develop solution for slide](#)
 2. Pavement Marking and Signage
 - West side line on Grandview and reflectors on Tribune - [To be completed after OHHA streets are paved, in the fall](#)
 3. Grandview Illegal Parking Impediments

City and OHHA will work with CSUEB to renew/upgrade illegal parking impediments along its property on Grandview and add refreshed signage

 - CSUEB to procure and install new signage – [New poles installed, waiting for signs. CSUEB currently procuring](#)
[Signs installed, unfortunately “No Parking.” Were to be “No Stopping.” John to follow up with Acting Chief Miakhail](#)
 - Meet with CSUEB Police to review policing protocols - Enforcement responsibilities, Method of Contact, and Service level
 - Member Griff O’Neill and John met Wed Jun 07 with Acting Chief Omar Miakhail
 - [John met Wed Aug 09 Acting Police Chief Omar Miakhail – Followed up on previous conversation](#)
 - [Bob to include at meet with CoH Acting Police Chief Mathews](#)
 - Large eucalyptus tree on CSUEB property on Grandview requires attention
 - [Bob to address with CSUEB – David Miller \(\[david.miller@csueastbay.edu\]\(mailto:david.miller@csueastbay.edu\)\) Maintenance Manager \(510-885-4771\)](#)
 4. New Dobbel Nora Street Interface
 - Yama to address Nora driveway concerns during 2023 Paving
- c. Call, Chronicle, Parkside, Home, and Hillcrest
 1. Walkdowns and Preparation
 - Yama providing mark-up of drawings for 2nd (confirming) Phase Walkdowns - John/Bob walked down and confirmed plan on Jun 07-09; John provided Yama with markups; Yama to complete update and produce markups for one last walkdown
 - Walkdowns to include getting input from neighbors as appropriate
 - [Yama, John, and Bob, continue final walkdowns - Walkdowns scheduled for Sep 26, Oct 02, and Oct 10](#)
 - [Paving in the OHHA area planned for mid/late Oct 2023 timeframe](#)
 2. Newsletter – [Advise of upcoming paving dates, contact OHHAHayward@gmail.com if any concerns or comments; Bob to prepare, Board Members to distribute – Delivered!](#)
 3. Easements
 - Only remaining streets that have easement needs are Call and Chronicle
 - Total 12 easement required (Yama) - [All contacts made; moving ahead](#)
 4. Traffic Control for Parkside (Post Paving)
 - Suggest traffic calming scheme provided by member Robert Stevens



- Robert Stevens provided a speed and vehicle count analysis on the Tribune/Hillcrest/Parkside area. Also provide suggested configuration
 - [Work with Yama and CoH Traffic Department to develop calming measure – Address post paving](#)
- d. Drainage
1. Existing Public and Private Storm Drains will be incorporated/addressed
- e. DIA and Executed Easements
- City to advise plan and timing of filing executed easements and release of DIAs with County.
1. Yama working with City Surveyor and City Attorney to develop process
 - Process - Yama advises waiting on city surveyor to process - Impacts to property owners have been incurred
 - [John and Bob follow up with Yama to ensure process in place and progressing; If required, letter be sent to City requesting action be taken and reference City meeting minutes – Address post paving](#)
- f. Historical Report
1. When all paving complete, work with Yama to determine total cost
8. Update to the City's Objective Design Standards/Hayward Residential Design Study (Bob)
- a. Member Robert Stevens commented as to the importance of this issue and the need for OHHA to participate. John provided an update of past actions
 - b. [Bob to investigate further actions](#)
 - c. [City presented latest draft to OHHA on Sep 05 at 6:30 via Zoom](#)
 - d. [Formal hearing in Oct, Potential delay due State making changes to the law](#)
9. 26525 Parkside Drive Property Use and Backfill/Grading (John)
- a. Concerns regarding property on corner of Tribune and Parkside. (1) Property being used for commercial purposes, (2) large quantities of fill being placed, (3) permits (grading) required, and (4) what is the origin and makeup of the fill material
 1. [John will contact Compliance to obtain information and appropriate next steps; Contacted, no response, will follow up – Address post paving](#)
10. Comcast Backup Power Cabinets at 26530 Parkside Drive (Bob)
- a. Comcast installed cabinets without proper notification of impacted residents; Site selection and installation notification process in Hayward is not consistent with other jurisdictions
 - a. No notice to OHHA subverts long standing agreement with City and OHHA – John sent email to Sara Buizer, Acting Director of CoH Development Services Department
 - b. Mayor/City Council Members and Council Meeting – [Bob to discuss with Mayor and Council Member as available and will attend Council Meeting](#)
 - c. Actions – Robert Stevens provided revised location of boxes; Productive meetings were held with Comcast/subs; Robert to work with neighbors to confirm location and configuration of boxes; Robert to Contact city re: utility box art program; All three unneeded utility poles to be removed; Robert to provide City with example specs for modifications in public right of way
 - d. Status Aug 28, 2023
 1. Three neighbors objected to the placement of the boxes; Robert Stevens working with Comcast and neighbors to resolve
 2. Suggestion to use curb protected triangle space between Parkside and Hillcrest, at Tribune; Robert Stevens to peruse with City and Comcast



- e. **Status Sep 25, 2023**
 1. **Awaiting response from City; John and Robert to follow up with Sara Buizer, Director Hayward Development Services Department**
11. **Communication (John)**

Find alternative to the use of Nextdoor as platform for OHHA community communication.

 - a. Website - **Bob and John to continue to update website - After paving**
 - b. Welcome Package - **Natalie to develop Welcoming Package to distribute to new (and) existing neighbors**
 - c. OHHA Signs - **Add reference to website on existing neighborhood signs (Bob and John) – After paving**
12. **Newsletter (Linda/Bob)**
 - a. **Nov Newsletter - Update all on paving complete, pay dues, come to Board with issue and for support, and what the Board has been working on during the year**
 - **Produce draft Nov 08 ,2023**
 - **Issue for distribution Nov 22, 2022**
 - **Distribute Nov 23 and 24**
 - b. **Dec Newsletter – Invite to Annual Jerry Kruse General Meeting (Dec 18, 2023)**
 - **Produce draft Dec 01, 2023**
 - **Issue for distribution Dec 08, 2022**
 - **Distribute Dec 09 and 10**
13. **Communication Deux (Information)**

Contacts

 - a. **Hayward Police Depart non-emergency - (510) 293-7000, #1 and #3**
 - b. **CSUEB Police Depart non-emergency - (510) 885-3791 (Alameda County Sheriff dispatch)**
 - c. **Access Hayward**
 - d. **Community Preservation - 510. 583. 4143 or email, community.preservation@hayward-ca.gov**
 - e. **OHHA Website - OldHighlands.com**
 - f. **OHHA Email - OHHAHayward@gmail.com**
14. **Old Highlands School Bus Service**
 - a. **From member Rosamaria Peralta request, John working with HUSD to understand why Old Highlands no longer is included in HUSD student bus service**
 - b. **John discussed concerns with multiple HUSD personnel; Finally, was contacted by responsible HUSD individual - Miguel Cruz, Director III- Facilities, Maintenance, Operations and Transportation**
 - c. **Cruz sent email with explanation on Jul 24, 2023; With input from Bob and Peralta/other parents, John responded on Aug 09, 2023**
 - d. **Bob and John to meet with Cruz on Sep 21; Cruz will try to bring a bus to test route**
 - e. **Bob, John, Cruz, Bus Supervisor, and a driver took a lap around the neighborhood on Sep 21, 2023. Ride was really rough, bouncing around in our seats. Driver had to do a three-point turn at Parkside and Chronicle, however all other turns went well. No canopy clearance issues. Left it that we would do the tour again after the streets were paved. We offered a couple of alternate stops that we will test next tour.**
15. **Annual Jerry Kruse General Meeting (John)**
 - a. **Meeting scheduled for Dec 18, 2023, via Zoom**



New Business

1. CSUEB Issues – Bob to reach out to Derek Aitken, Chief of Staff CSUEB, regarding an update of the University’s Facilities Development Plan involving Hayward Boulevard and intersection at Parkside and Hayward Boulevard, Grandview Tree, and signage/parking enforcement on Grandview
2. New Dobbel Dumping and Lara Landscaping Parking – Brought to attention that there have been some trimmings dumping on New Dobbel and continued illegal parking of trucks (driveway) and trailers (red zone) on Civic. Yama will contact the property owner to confirm if permission was given to dump, and to repair fencing and gates. Parking was reported to Access Hayward.
3. Traffic Engineering – Robert Steven volunteered to assist OHHA regarding streets, traffic engineering, etc.

Next Board Meetings (4th Monday of every Month; All welcome)

1. Board Meeting – [Mon Oct 23, 2023, 6:30 pm via Zoom](#)