



Date: Monday August 26, 2019

Time: 6:30 PM - 7:10 PM

Location: Highland Baptist Church

Roll Call1. Board of Directors Roll CallPresent

Bob Carlson (V. Chair/Home)

Charles Dalmon (Grandview)

Dick DeCrane (Home)

Ruth Ritter (Sec/Parkside)

John Vukasin (Chair/Tribune)

Absent

Bijan Mashaw (Parkside)

2. OHHA Member and Guest Introductions and Comments

Debbie DeCrane (Home)

Grant Anderson (Hillcrest) – Grant has volunteered to join the OHHA Board of Directors as Treasurer.

3. General Announcements

a.

Meeting Minutes and Treasurer's Report

4. Approval of minutes for Board Meeting held July 22, 2019 by consent.

5. Treasurer's Report (John)

a. General Account Balance - \$1,658.77

b. Streets! Legal Fund Balance - \$125

c. Quirk Loan to Legal Fund Balance - <\$3,875.00>

d. 2019 Membership - 34 of 270 (12.6%) OHHA members paid dues

e. Membership Due History: 2018-26 (9.6%); 2017-45 (16.7%); 2016-33 (12.8%); 2015-37 (14.4%); 2014-33 (12.8%); 2013-16 (6.2%); 2012-34 (13.2%)

f. Streets! Legal Fund - 53 of 270 (19.6%) OHHA members contributed; Paid out \$15,677.56

g. Old Highlands Nextdoor – 631 neighbors/433 households (39% of 1,112 households)

Current Business6. Streets! (Bob)

Work with the City to establish a means, method, and plan to repair the OHHA Streets.

a. Next Steps

1. Bob to meet with City to establish time line.

b. Timeline

The following reflect the current plan with VERY PRELIMINARY milestone dates. Goal - first street complete end of summer 2020.

1. Grant Deed Document for Roadway Dedication

a. City – Survey streets and place markers for property owner reference – DONE

b. City – Prepare deed documents – Sept 2019

c. OHHA – Confirm property owner participation for property dedication – Nov 2019

2. Engineer's Report, Design and Cost Estimate

a. City – Request for proposal and consultant selection – TBD

b. City – Council approve contract – TBD



- c. City – Design consultant begin work – TBD
 - d. City – Design consultant complete engineer’s report, design and cost estimate - TBD
- 3. Formal Vote to Approve Agreement**
- a. OHHA – OHHA Board review engineer’s report, design, and cost estimate – TBD
 - b. OHHA – Reach out to property owners to inform – TBD
 - c. City – Develop Assessment District Pro Forma, construction plan – TBD
 - d. City – Property Owner formal vote on Assessment District – TBD
- 4. Construction**
- a. City – Begin Construction - TBD
7. Streets! Legal Fund (John, interim)
Repay Quirks! - Phone call pledge; follow with letter (Phone list, script, timing, volunteers)
- a. Will pursue once vote to form an assessment district is done and the City has worked up engineering and cost details.
8. Improve Neighborhood Communications (Bob)
- a. Status of OldHighlands.com – in progress
9. Fire Safety/CERT/Disaster Preparedness Plan (Dick)
- a. Dick continuing to develop a Neighborhood Emergency Notification/Evacuation strategy
 - b. Dick to give presentation at OHHA picnic, Saturday October 5th.
 - c. Volunteers for street leaders
10. Dues Payment Participation (John, Interim)
- a. Planning to add PayPal to the revitalized Oldhighlands.com webpage as a means for members to make dues payments.
11. 2019 Highland Baptist Church Use Agreement and Insurance (Bob)
- a. Working with Pastor Chris to extend use of church for another year.
 - b. Working to secure church use insurance.
12. Record and Banking Transition (John/Bob/Grant)
- a. Grant elected as Board Treasurer
 - b. Grant to become signatory on bank accounts.
 - c. Hard copy and electronic files to be turned over to Grant
13. OHHA Picnic and Annual Meeting
- a. Saturday, October 5, 2019 at Old Highlands Park
 - b. Volunteers and supplies are secured
 - c. Naming of picnic in honor of Jerry Kruse
14. **New Business**
- a. Grant to contact PG&E and access Hayward regarding power lines in trees
 - b. Bob to talk to CSUEB regarding streets, internet access and Master Plan Entrance.
- Next Board Meeting** (4th Monday of every Month; All welcome)
15. Highland Baptist Church – Mon September 23, 2019, 6:30 pm.