



OHHA

Annual Jerry Kruse OHHA General Meeting and Picnic – Minutes

Date: Saturday, October 5, 2019

Time: 12:00 pm to 2:00 pm

Location: Old Highlands Park

Roll Call

1. Board of Directors Roll Call

Present

Bob Carlson (V. Chair/Home)

Dick DeCrane (Home)

Ruth Ritter (Sec/Parkside)

Charles Dalmon (Grandview)

Bijan Mashaw (Parkside)

John Vukasin (Chair/Tribune)

Absent

Grant Anderson (Tres/Hillcrest)

2. OHHA Member and Guest Introductions and Comments

See attached

3. General Announcements

a.

Meeting Minutes and Treasurer's Report

4. Approval of minutes for Board Meeting held September 23, 2019 by consent.

5. Treasurer's Report (John)

a. General Account Balance - \$1,633.77

b. Streets! Legal Fund Balance - \$125

c. Summary of expenses and income

1. Expenses – Meeting room (Church), picnic, Streets! Notices and mailings and Quirk loan

2. Income – Dues and donations to Streets! Legal Fund (Quirk Loan)

d. Quirk Loan to Legal Fund Balance - <\$3,875.00>

e. 2019 Membership - 34 of 276 (12.3%) OHHA members paid dues (322 Parcels)

f. Membership Due History: 2018-26 (9.6%); 2017-45 (16.7%); 2016-33 (12.8%); 2015-37 (14.4%); 2014-33 (12.8%); 2013-16 (6.2%); 2012-34 (13.2%)

g. Streets! Legal Fund - 53 of 276 (19.2%) OHHA members contributed; Paid out \$15,677.56

h. Old Highlands Nextdoor - 647 neighbors/447 households (40% of 1,113 households)

Summary of 2019 (John)

a. Tremendous progress on the Streets.

b. Grant Anderson, New Board Member, Treasurer

c. A moment of silence was held in memory of Jerry Kruse.

Current Business

7. Streets! (Bob)

a. Timeline - The following reflects the current plan with the goal of First Street Compete end of summer 2020.

1. Grant Deed Document for Roadway Dedication

City – Survey streets and place markers for property owner reference – DONE

City – Prepare deed documents – DONE

a. TBD – Confirm property owner participation for property dedication – Nov 2019

City determined 13 property owners own street in front of their property. Bob to work with City to determine process to obtain easements.



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2. Preparation of Construction Bid Documents and Construction Cost Estimate
 - a. City issue Request for Proposal for Preparation of Construction Bid Documents and Construction Cost Estimate – DONE
 - b. City receive response to Request for Proposal for Preparation of Construction Bid Documents and Construction Cost Estimate – End of Sept 2019
 - c. City award contract for Preparation of Construction Bid Documents and Construction Cost Estimate – Oct 2019
3. Engineer's Report, Design and Cost Estimate
 - a. City – Request for proposal and consultant selection – TBD
 - b. City – Council approve contract – TBD
 - c. City – Design consultant begin work – TBD
 - d. City – Design consultant complete engineer's report, design and cost estimate - TBD
4. Formal Vote to Approve Agreement
 - a. OHHA – OHHA Board review engineer's report, design, and cost estimate – TBD
 - b. OHHA – Reach out to property owners to inform – TBD
 - c. City – Develop Assessment District Pro Forma, construction plan – TBD
 - d. City – Property Owner formal vote on Assessment District – TBD
5. Construction
 - a. City – Begin Construction – TBD
 - b. First Street complete – End of Summer 2020
8. Our Neighborhood
 - a. Thanks to all who continue to keep our neighborhood clean. It was noted that the Castello's picked up trash along lower Parkside Drive during their walk. Bravo!
9. Streets! Legal Fund (John, interim)

Repay Quirks! - Phone call pledge; follow with letter (Phone list, script, timing, volunteers)

 - a. Will pursue once vote to form an assessment district is done and the City has worked up engineering and cost details.
10. Improve Neighborhood Communications (Bob)
 - a. Status of OldHighlands.com – in progress
11. Fire Safety/CERT/Disaster Preparedness Plan (Dick)
 - a. Dick presented the Disaster Preparedness Plan distributed handouts. He had attended the 6-week CERT program and basically informed us of the following major points:
 1. We need to be prepared for what happens after a disaster
 2. Develop an escape plan
 3. Don't expect help for at least 72 hours from emergency services
 4. Need to be self-sufficient
 - b. Volunteers for street leaders are needed. To participate in the CERT program, check the Hayward Fire Department website.
12. Election of 2019-2020 BOARD Members (7 Seats)
 - a. Unanimous vote for the current board members, 1 open position

Next Board Meeting (4th Monday of every Month; All welcome)

13. Highland Baptist Church – Mon October 28, 2019, 6:30 pm.