



Date: Monday January 28, 2019

Time: 6:30 PM - 7:23 PM

Location: Highland Baptist Church

Roll Call

1. Board of Directors Roll Call

Bob Carlson (V. Chair/Home)

Dick DeCrane (Home)

John Vukasin (Chair/Tribune)

Charles Dalmon (Grandview)

Jerry Kruse (Treasurer/Home)

Ruth Ritter (Sec/Parkside)

Absent

Bijan Mashaw (Parkside)

2. OHHA Member and Guest Introductions and Comments

a. Debbie DeCrane (Home)

Natalie Forrest (Parkside)

Herman Lewis (Parkside)

Scott Ritter (Parkside)

3. General Announcements

a. Access Hayward was contacted to repair Parkside street sign.

Election of Board Officer

4. Election

a. Treasurer – Candidate Nominations/Election – Jerry Kruse

b. Secretary – Candidate Nominations/Election – Ruth Ritter

c. Vice Chairman – Candidate Nominations/Election – Bob Carlson

d. Chairman – Candidate Nominations/Election – John Vukasin

2019 Priorities

5. Establish Achievable Board priorities

a. Resolve Streets! Issue.

b. Develop Fire Safety/CERT Disaster Preparedness.

c. Revive Oldhighlands.com

Meeting Minutes and Treasurer’s Report

6. Approval of minutes for Board of Directors meeting held Nov 26, 2019 by consent.

7. Treasurer’s Report (Jerry)

a. General Account Balance - \$1,795.32

b. 2019 Membership - 27 of 270 (10.0%) OHHA members paid dues

c. History: 2018-26 (9.6%);2017-45 (16.7%); 2016-33 (12.8%); 2015-37 (14.4%); 2014-33 (12.8%); 2013-16 (6.2%); 2012-34 (13.2%)

d. Streets! Legal Fund Balance - \$25

e. Quirk Loan to Legal Fund Balance - <\$4,925.00>

f. Streets! Legal Fund - 51 of 270 (18.9%) OHHA members contributed; Paid out \$15,677.56

g. Old Highlands Nextdoor - 520 neighbors/352 households (31% of 1,107 households)

Current Business

8. Streets! (Bob)

Work with the City to establish a means, method, and plan to repair the OHHA Streets.

a. Assessment Survey - In response to a City “next step” request, develop methodology and plan to perform a survey to establish interest and willingness to pay the proposed assessment for the streets.



1. Bob met with City attorney and it was determined that establishment of an assessment district will be based on voting by property owner only and one vote per property.
- b. Next Steps/Timeline
 2. Assessment Survey - OHHA canvass neighborhood and present documentation of support to the City.
 - a. Finalize Assessment Survey with City – Approved
 - b. Finalize Election Process with City – Complete; Property owner votes; to pass 50% plus 1
 - c. Hold General Meeting to present proposed agreement and take straw poll to determine willingness to move forward – Feb 25
 - d. Conduct canvass of neighborhood/contact non-resident owners; (Completed surveys to Bob by March 08)
 - e. Forward results to City – **Mid March**
 3. Private Street Transfer - City provide deed transfer paperwork for any deeds in question. (Every parcel on a street will need to be transferred to have street paved) OHHA will present to homeowners for transfer – TBD
 4. Finalize Cost Projections, City perform Engineering –Spring 2019
 5. Vote to form an assessment district – Spring 2019
 6. OHHA and City Sign Formal Contract – Spring 2019
 7. Present to City Council for Approval – Spring 2019
 8. Begin construction – Summer 2019
9. Streets! Legal Fund (Jerry)
Repay Quirks! - Phone call pledge; follow with letter (Phone list, script, timing, volunteers)
 - a. Will pursue once vote to form an assessment district is complete and the City has worked up engineering and cost details.
10. Improve Neighborhood Communications (John/Bob)
 - a. Bob and Michael to transfer control of Oldhighlands.com, and other reserved “OHHA sites.”. Bob to determine next steps.
11. Fire Safety/CERT/disaster Preparedness Plan (Dick)
 - a. Dick is attending a community meeting for Disaster Preparedness and has registered for CERT.
12. Dues Payment Participation (Jerry)
 - a. Planning to add PayPal payment method to revitalized Oldhighlands.com as a means for members to make dues payments.
 - b. 2019 OHHA Dues “To Be Paid Notice” will be sent out in February 2019 via post card.

New Business

13.

NEXT GENERAL MEMBER MEETING

14. Highland Baptist Church – Monday **February 25, 2019, 6:30 pm**
 - a. Proposal for paving the OHHA streets will be presented and a straw poll vote will be taken to determine the level of support. All OHHA members are urged to attend.