



Date: Monday Jul 22, 2019

Time: 6:35 PM - 7:25 PM

Location: Highland Baptist Church

Roll Call1. Board of Directors Roll CallPresent

Bob Carlson (V. Chair/Home)

Dick DeCrane (Home)

Bijan Mashaw (Parkside)

Charles Dalmon (Grandview)

John Vukasin (Chair/Tribune)

Absent

Ruth Ritter (Sec/Parkside)

In Memoriam

Gerald "Jer" Kruse

2. OHHA Member and Guest Introductions and Commentsa. Members and Guests - [Debbie DeCrane](#)3. General Announcements

a. Board remembered Jerry Kruse, recalling his contributions not only to our organization but to many other groups and individuals. Board observed a moment of silence and reflection in Jerry's honor.

b. New OHHA Address – 2894 Tribune Avenue, Hayward CA, 94542.

Meeting Minutes and Treasurer's Report4. Approval of minutes for Board Meeting held [Jun 24, 2019](#) by consent.5. Treasurer's Report (No Update)a. General Account Balance - [\\$1,658.77](#)b. 2019 Membership - [34](#) of 270 ([12.6%](#)) OHHA members paid duesc. History: 2018-26 ([9.6%](#));2017-45 ([16.7%](#)); 2016-33 ([12.8%](#)); 2015-37 ([14.4%](#)); 2014-33 ([12.8%](#)); 2013-16 ([6.2%](#)); 2012-34 ([13.2%](#))d. Streets! Legal Fund Balance - [\\$125](#)e. Quirk Loan to Legal Fund Balance - [<\\$3,875.00>](#)f. Streets! Legal Fund - [53](#) of 270 ([19.6%](#)) OHHA members contributed; Paid out [\\$15,677.56](#)g. Old Highlands Nextdoor - [536](#) neighbors/[352](#) households ([32%](#) of [1,107](#) households)**Current Business**6. Board Member and Treasurer

a. New Board Member – Board is requesting volunteers or suggestions for those that may be nudged to become a board member, to contact any existing board member through Next Door.

b. Elect Treasurer – John elected to also be Treasurer. Bob to be cosignatory on bank account and other documents. OHHA address to now be - 2894 Tribune Avenue, Hayward CA, 94542.

7. Streets! (Bob)

Work with the City to establish a means, method, and plan to repair the OHHA Streets.

a. Assessment Survey

1. In response to a City "next step" request, survey property owners to establish interest and willingness to pay the proposed assessment for the streets.

a. Bob met with City Manager and various Senior City Staff to review ballot results and next steps. City was very positive regarding results and is moving forward with "OHHA Pavement Project Next Steps."

b. Bob to meet with City to determine time line.



b. Next Steps/Timeline

The following is an updated plan with VERY PRELIMINARY milestone dates.

1. **Grant Deed Document for Roadway Dedication**
 - a. City – Survey streets and place markers for property owner reference – [Sep 2019](#)
 - b. City – Prepare deed documents – [Oct 2019](#)
 - c. OHHA – Confirm property owner participation for property dedication – [Nov 2019](#)
 2. **Engineer's Report, Design, and Cost estimate**
 - a. City – Request for proposal and consultant selection – [TBD](#)
 - b. City – Council approve contract – [TBD](#)
 - c. City – Design consultant begin work – [TBD](#)
 - d. City – Design consultant complete engineer's report, design, and cost estimate – [TBD](#)
 3. **Formal Vote to Approve Agreement**
 - a. OHHA – OHHA Board review engineer's report, design, and cost estimate – [TBD](#)
 - b. OHHA – Reach out to property owners to inform – [TBD](#)
 - c. City – Develop Assessment District Pro Forma, construction plan – [TBD](#)
 - d. City – Property Owner formal vote on Assessment District – [TBD](#)
 4. **Construction**
 - a. City – Begin Construction! – [TBD](#)
8. Streets! Legal Fund (John)
Repay Quirks! - Phone call pledge; follow with letter (Phone list, script, timing, volunteers)
- a. [Will pursue once vote to form an assessment district is done and the City has worked up engineering and cost details.](#)
9. Improve Neighborhood Communications (John/Bob)
- a. [Continuing to develop OldHighlands.com](#)
10. Fire Safety/CERT/Disaster Preparedness Plan (Dick)
- a. [Dick continuing to develop a Neighborhood Emergency Notification/Evacuation strategy.](#)
 - b. [Dick to give presentation at OHHA picnic.](#)
11. Dues Payment Participation (Bob)
- a. [Planning to add PayPal to the revitalized Oldhighlands.com webpage as a means for members to make dues payments.](#)
12. 2019 Highland Baptist Church Use Agreement and Insurance (Bob)
- a. [Working with Pastor Chris to extend use of church for another year](#)
 - b. [Working to secure church use insurance.](#)
13. OHHA Picnic and Annual Meeting
- a. [Tentatively scheduled for Sat Oct 06, 2019.](#)
 - b. [Will need to solicit community support in securing supplies, tables, and chairs.](#)

New Business

14.

Next Board Meeting (4th Monday of every Month; All welcome)15. [Highland Baptist Church – Mon Aug 26, 2019, 6:30 pm.](#)