



Date: Monday Mar 25, 2019

Time: 6:30 PM - 7:30 PM

Location: Highland Baptist Church

**Roll Call**1. Board of Directors Roll Call

Bob Carlson (V. Chair/Home)

Jerry Kruse (Treasurer/Home)

Charles Dalmon (Grandview)

Bijan Mashaw (Parkside)

Ruth Ritter (Sec/Parkside)

Absent

John Vukasin Chair/Tribune)

Dick DeCrane (Home)

2. OHHA Member and Guest Introductions and Commentsa. Members and Guests - [Debbie DeCrane \(Home\)](#)3. General Announcements

a. None

**Meeting Minutes and Treasurer's Report**4. Approval of minutes for Special Street! Meeting held [Feb 25, 2019](#) by consent.

Overall attendance: 58 including 3 from City. Streets represented; Call 5, Chronicle 3, Cotati 1, Grandview 4, Hillcrest 4, Home 5, Parkside 16, and Tribune 5.

Note: These street totals do not add up to the 55 OHHA attendees as some parcels/houses were represented by both husband and wife.

5. Treasurer's Report (Jerry)a. General Account Balance - [\\$1,633.77](#)b. 2019 Membership - [34](#) of 270 ([12.6%](#)) OHHA members paid duesc. History: 2018-26 ([9.6%](#)); 2017-45 ([16.7%](#)); 2016-33 ([12.8%](#)); 2015-37 ([14.4%](#)); 2014-33 ([12.8%](#)); 2013-16 ([6.2%](#)); 2012-34 ([13.2%](#))d. Streets! Legal Fund Balance - [\\$125](#)e. Quirk Loan to Legal Fund Balance - [<\\$3,875.00>](#)f. Streets! Legal Fund - [53](#) of 270 ([19.6%](#)) OHHA members contributed; Paid out [\\$15,677.56](#)g. Old Highlands Nextdoor - [536](#) neighbors/[352](#) households ([32%](#) of [1,107](#) households)**Current Business**6. Streets! (Bob)

Work with the City to establish a means, method, and plan to repair the OHHA Streets.

## a. Assessment Survey

1. In response to a City "next step" request, survey property owners to establish interest and willingness to pay the proposed assessment for the streets.

a. [City goal is 70% response.](#)b. [Develop plan to for final canvas of neighborhood/contact non-resident property owners to obtain outstanding surveys.](#)c. [Final push/surveys into Jerry – April 7, 2019.](#)d. [Submit results to City – end of May, 2019.](#)

## b. Next Steps/Timeline

1. Private Street Transfer - City provide deed transfer paperwork for any deeds in question. OHHA will present to homeowners for transfer - [TBD](#)2. Finalize Cost Projections, City perform Engineering – [Spring 2019](#)3. Vote to form an assessment district – [Summer 2019](#)4. OHHA and City Sign Formal Contract – [Summer 2019](#)



5. Present to City Council for Approval – [Summer 2019](#)
6. Begin construction – [Summer 2020](#)
  
7. Streets! Legal Fund (Jerry)  
Repay Quirks! - Phone call pledge; follow with letter (Phone list, script, timing, volunteers)
  - a. [Will pursue once vote to form an assessment district is done and the City has worked up engineering and cost details.](#)
8. Improve Neighborhood Communications (John/Bob)
  - a. [Bob to develop new website.](#)
9. Fire Safety/CERT/Disaster Preparedness Plan (Dick)
  - a. [Considering recent natural disasters, Dick to develop a Neighborhood Emergency Notification/Evacuation strategy. Dick is currently taking the CERT](#)
10. Dues Payment Participation (Jerry)
  - a. [Planning to add PayPal to the revitalized Oldhighlands.com webpage as a means for members to make dues payments.](#)
  - b. [Send out 2019 OHHA Dues “To Be Paid” notice via post card.](#)

**New Business**

11. a. [Report on some incidences of dogs attacking other dogs and people in neighborhood. Contract with Highland Baptist Church expires end of April. Jerry preparing 2019 contract for signature and payment.](#)

**Next Board Meeting (4<sup>th</sup> Monday of every Month; All welcome)**

12. [Highland Baptist Church – Mon Apr 22, 2019, 6:30 pm](#)