



Date: Monday Nov 25, 2019

Time: 6:30 PM - 7:30 PM

Location: Highland Baptist Church

Roll Call1. Board of Directors Roll Call

Bob Carlson (V. Chair/Home)

John Vukasin (Chair/Tribune)

Ruth Ritter (Sec/Parkside)

Charles Dalmon (Grandview)

Bijan Mashaw (Parkside)

Absent - Grant Anderson (Tres/Hillcrest)

2. OHHA Member and Guest Introductions and Comments

a. Members and Guests -

3. General Announcements

a.

Election of Board Officers4. Election

Treasurer-Candidate - Nominations/Election – Grant Anderson

Secretary-Candidate - Nominations/Election – Ruth Ritter

Vice Chairman – Candidate - Nominations/Election – Bob Carlson

Chairman-Candidate - Nominations/Election – John Vukasin

2020 Priorities

5. Establish Achievable Board priorities

a. [Resolve Streets! Issue.](#)b. [Develop Fire Safety/CERT/Disaster Preparedness.](#)c. [Revive Oldhighlands.com.](#)**Meeting Minutes and Treasurer's Report**6. Approval of minutes for Board Meeting held [Sep 23, 2019](#), and [Annual Jerry Kruse OHHA General Meeting and Picnic](#), by consent.7. Treasurer's Report (John)a. Picnic Received [\\$204](#) in cash dues and [\\$350](#) in Legal Fund contributionsb. General Account Balance - [\\$1,713.77](#) (Checking [\\$1,558.77](#) and Cash [\\$105.00](#))c. Streets! Legal Fund Balance - [\\$475.00](#)d. Quirk Loan - [<\\$3,875.00>](#)e. 2020 Membership Dues - [7](#) of 322 ([2.2%](#)) OHHA Parcels paid duesf. Membership Due History: 2019-34 ([10.6%](#)); 2018-26 ([8.1%](#)); 2017-45 ([14.0%](#)); 2016-33 ([10.2%](#)); 2015-37 ([11.5%](#)); 2014-33 ([10.2%](#)); 2013-16 ([5.0%](#)); 2012-34 ([10.5%](#))g. Streets! Legal Fund - [53](#) of 322 ([16.5%](#)) OHHA members contributed; Paid out [\\$15,677.56](#)h. Old Highlands Nextdoor - [647](#) neighbors/[447](#) households ([40%](#) of [1,113](#) households)**Current Business**8. Streets! (Bob)

Work with the City to establish a means, method, and plan to repair the OHHA Streets.

[No change - City update unavailable](#)

a. Timeline - The following reflects the current plan with the goal of First Street Compete end of Summer 2020.

1. **Grant Deed Document for Roadway Dedication**a. City - Determine process to obtain easements from 13 property owners – [Oct 2019](#)b. [TBD](#) – Confirm property 13 owner's participation for property dedication – [Nov 2019](#)



2. **Preparation of Construction Bid Documents and Construction Cost Estimate**
 - a. City receive response to Request for Proposal for Preparation of Construction Bid Documents and Construction Cost Estimate – [End of Sept 2019](#)
 - b. City award contract for Preparation of Construction Bid Documents and Construction Cost Estimate – [Oct 2019](#)
 3. **Engineer's Report, Design and Cost Estimate**
 - a. City – Request for proposal and consultant selection – [TBD](#)
 - b. City – Council approve contract – [TBD](#)
 - c. City – Design consultant begin work – [TBD](#)
 - d. City – Design consultant complete engineer's report, design and cost estimate – [TBD](#)
 4. **Formal Vote to Approve Agreement**
 - a. OHHA – OHHA Board review engineer's report, design, and cost estimate – [TBD](#)
 - b. OHHA – Reach out to property owners to inform – [TBD](#)
 - c. City – Develop Assessment District Pro Forma, construction plan – [TBD](#)
 - d. City – Property Owner formal vote on Assessment District – [TBD](#)
 5. **Construction**
 - a. City – Begin Construction – [TBD](#)
 - b. First Street complete – [End of Summer 2020](#)
 9. Streets! Legal Fund (Grant)

Repay Quirks! - Phone call pledge; follow with letter (Phone list, script, timing, volunteers)

 - a. [\\$525.00 will be transferred from General Account into Legal Fund. \\$1,000.00 will be sent to Quirks reducing the loan balance to \\$2,875.00.](#)
 - b. [Pursue once assessment district formed and City has worked up engineering and cost details.](#)
 10. Improve Neighborhood Communications (Bob)
 - a. [Status of OldHighlands.Com., progressing](#)
 11. Fire Safety/CERT/Disaster Preparedness Plan (Dick)
 - a. [Seek volunteer to champion Neighborhood Emergency Notification/Evacuation strategy.](#)
 - b. [Seek volunteers as street leaders.](#)
 12. Dues Payment Participation (Grant/Bob)
 - a. [Add PayPal to the revitalized Oldhighlands.com webpage.](#)
 13. 2019 Highland Baptist Church Use Agreement and Insurance (Bob) - Done
 14. PG&E/City of Hayward Power Lines (Grant)
 - a. [Grant to contact PG&E and access Hayward regarding power lines in trees.](#)
 15. CSUEB Interface (Bob)
 - a. [Bob to talk to CSUEB regarding streets, internet access and Master Plan Entrance. On hold until City completes their survey](#)
- New Business**
16. [None.](#)
- Next Board Meeting** (4th Monday of every Month; All welcome)
17. [Highland Baptist Church – NO December Meeting - Next meeting Mon Jan 27, 2020, 6:30 pm.](#)